



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

Julie Beilby BSc (Hons) MBA

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West Malling (01732) 844522

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Committee Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

16 September 2014

To: MEMBERS OF THE FINANCE, INNOVATION AND PROPERTY ADVISORY BOARD

(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Finance, Innovation and Property Advisory Board to be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Wednesday, 24th September, 2014 commencing at 7.30 pm

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

### PART 1 - PUBLIC

- |    |                          |       |
|----|--------------------------|-------|
| 1. | Apologies for absence    | 5 - 6 |
| 2. | Declarations of interest | 7 - 8 |

3. Minutes 9 - 14

To confirm as a correct record the Notes of the meeting of the Finance, Innovation and Property Advisory Board held on 23 July 2014

**Matters for recommendation to the Cabinet**

4. Financial Arrangements with Parish Councils 2015/16 15 - 20
5. Local Government Finance Settlement 2015/16: Technical Consultation 21 - 26
6. Financial Planning and Control 27 - 52
7. Council Tax Discounts 53 - 66
8. Applications for Discretionary Rate Relief 67 - 74
9. Rural Settlement List 75 - 78
10. Extension of Cash Collection Contract 79 - 80
11. IT Strategy 81 - 92

**Matters submitted for Information**

12. Capital Projects - Post Implementation Reviews 93 - 102
13. Benefits Update 103 - 106
14. Council Tax and Business Rates Update Report 107 - 110
15. Fraud Prevention Update 111 - 116
16. Urgent items 117 - 118

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

**Matters for consideration in Private**

17. Exclusion of Press and Public 119 - 120

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

## **PART 2 - PRIVATE**

### **Matters for Recommendation to the Cabinet**

18. Debts for Write Off 121 - 126  
(LGA 1972 Sch 12A Paragraph 2 – Information likely to reveal information about an individual)
19. Proposed Terms for Lease of Amenity Land to Tonbridge Methodist Church 127 - 132  
(LGA 1972 Sch 12A Paragraph 3 - Financial or business affairs of any particular person)
20. Proposed New Lease of Land to Rear of Willow Lea, Tonbridge and Approval of Disposal Scheme 133 - 138  
(LGA 1972 Sch 12A Paragraph 3 – Financial or business affairs of any particular person)

### **Matters submitted for Information**

21. Urgent items 139 - 140  
Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr H S Rogers (Chairman)  
Cllr R Taylor (Vice-Chairman)

Cllr J Atkins  
Cllr O C Baldock  
Cllr T Bishop  
Cllr P F Bolt  
Cllr D A S Davis  
Cllr M O Davis

Cllr S R J Jessel  
Cllr Mrs F A Kemp  
Cllr Miss A Moloney  
Cllr C P Smith  
Cllr A K Sullivan